



Production Supervisor

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

Fully understand production schedules, capacity requirements (headcount), and process flows to ensure proper job execution.

Responsible for submitting a detailed weekly production plan for their assigned areas/departments.

Responsible for Continuous Improvement by identifying and reducing waste in all areas assigned by using Lean Principals. (Cannot manage it if you do not measure it.)

Responsible for 5S compliance daily, tool board compliance daily and accurate up-to-date data recording logs if required: (EX: AOT logs, refractory logs, paint logs, roll gun logs, roll maps, roll expander calculation logs, etc.) in their areas.

Responsible for conducting weekly 5S audits in their areas of responsibility with a minimum target of 90.

Responsible for planning work to keep employees on task by ensuring employees have needed drawings and material to accomplish the tasks assigned on time (planning).

Responsible for developing recovery plans when off schedule to get job back on schedule. The plan is reviewed/approved by the Manufacturing Manager and implemented by the Supervisor.

Responsible for employee safety in their respective areas, throughout the facility and environmental awareness.

Responsible for quality of work within job scope in your departments.

Responsible for enforcing company policy as outlined in the company handbook. (this includes attendance)

Responsible for current and accurate performance metrics posted in your areas.

JOB QUALIFICATIONS:

5 or more years of related heavy industrial or fabrication functions.

Excellent communications, problem-solving and negotiation skills. Prior experience dealing with diverse work groups and improving processes.

Experience working as a Fitter/Welder in a Code shop; ASME code experience required.

Knowledge of and ability to read Blueprints including weld symbols.

Thorough understanding of the operation of production systems utilized in lean manufacturing.

ESSENTIAL JOB QUALIFICATIONS:

Ability to follow verbal and written instructions.

Ability to work well with others.

Quality minded. High School Diploma or GED – minimum requirement

PHYSICAL REQUIREMENTS INCLUDED BUT NOT LIMITED TO:

Must be able to stand 10 or more hours per day and operate a variety of hand tools both powered and manual.



Position requires standing or walking most of the workday and frequently involves stooping and kneeling.

Must possess sufficient visual acuity and depth perception to complete job tasks.

Must be able to tolerate shop environment and exposures associated with confined space entry and industrial boiler manufacturing and apply appropriate safety equipment when required.

Must be able to lift/maneuver 75lbs. unassisted using proper safety techniques and/or equipment.

Must have physical stamina to stand 8 or more hours per day and operate various pieces of equipment as needed.

Must possess sufficient visual acuity and depth perception to complete job tasks.

Must possess manual dexterity such as reaching, handling, and touching to effectively handle material and operate welding equipment safely.

Must be able to tolerate shop environment and exposures associated with welding and industrial boiler manufacturing and apply appropriate safety equipment when required.

Must be able to lift / maneuver 50lbs unassisted using proper safety techniques and/or equipment.