



Production Supervisor

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO:

- Fully understand production schedules, capacity requirements (headcount), and process flows to ensure proper job execution.
- Responsible for submitting a detailed weekly production plan for their assigned areas/departments.
- Responsible for Continuous Improvement by identifying and reducing waste in all areas assigned by using Lean Principals. (Cannot manage it if you do not measure it.)
- Responsible for 5S compliance daily, tool board compliance daily and accurate up-to-date data recording logs if required: (EX: AOT logs, refractory logs, paint logs, roll gun logs, roll maps, roll expander calculation logs, etc.) in their areas.
- Responsible for conducting weekly 5S audits in their areas of responsibility with a minimum target of 90.
- Responsible for planning work to keep employees on task by ensuring employees have needed drawings and material to accomplish the tasks assigned on time (planning).
- Responsible for developing recovery plans when off schedule to get job back on schedule. The plan is reviewed/approved by the Manufacturing Manager and implemented by the Supervisor.
- Responsible for employee safety in their respective areas, throughout the facility and environmental awareness.
- Responsible for quality of work within job scope in your departments.
- Responsible for enforcing company policy as outlined in the company handbook. (this includes attendance)
- Responsible for current and accurate performance metrics posted in your areas.

JOB QUALIFICATIONS:

- 5 or more years of related heavy industrial or fabrication functions.
- Excellent communications, problem-solving and negotiation skills. Prior experience dealing with diverse work groups and improving processes.
- Experience working as a Fitter/Welder in a Code shop; ASME code experience required.
- Knowledge of and ability to read Blueprints including weld symbols.
- Thorough understanding of the operation of production systems utilized in lean manufacturing.

ESSENTIAL JOB QUALIFICATIONS:

- Ability to follow verbal and written instructions.
- Ability to work well with others.
- Quality minded.
- High School Diploma or GED – minimum requirement



PHYSICAL REQUIREMENTS INCLUDED BUT NOT LIMITED TO:

- Must be able to stand 10 or more hours per day and operate a variety of hand tools both powered and manual.
- Position requires standing or walking most of the workday and frequently involves stooping and kneeling.
- Must possess sufficient visual acuity and depth perception to complete job tasks.
- Must be able to tolerate shop environment and exposures associated with confined space entry and industrial boiler manufacturing and apply appropriate safety equipment when required.
- Must be able to lift/maneuver 75lbs. unassisted using proper safety techniques and/or equipment.
- Must have physical stamina to stand 8 or more hours per day and operate various pieces of equipment as needed.
- Must possess sufficient visual acuity and depth perception to complete job tasks.
- Must possess manual dexterity such as reaching, handling, and touching to effectively handle material and operate welding equipment safely.
- Must be able to tolerate shop environment and exposures associated with welding and industrial boiler manufacturing and apply appropriate safety equipment when required.
- Must be able to lift / maneuver 50lbs unassisted using proper safety techniques and/or equipment.